

2016 Jewart's Gymnastics Rules and Policies

2468 Wildwood Rd. Box 36 **Wildwood, PA 15091** Ph 412-487-5999 ** www.jewarts.com

The mission of Jewart's Gymnastics is to prepare children for a world of possibilities by developing their talents and building their character through the teaching of gymnastics and other experiential activities. We do this in a safe and nurturing environment that provides fun and challenges for boys and girls of all ages and levels.

Tuition Payment Options, Fees, Discounts, Refunds and Enrollment

All tuition payments are due on or before the first class of the month. Once you have registered, you are responsible for payments until we receive written or verified notification that you will be dropping from the class. **Please notify the office if you are dropping a class before the end of the month** so that we may make the necessary adjustments to our class schedule. **You will be charged for the classes until we receive your verified cancellation with no refunds.**

Payments: We prefer payments to be made by our automated payment system. All families must have a credit or debit card on file in the office. If paying by check or cash, and your payment is 2 weeks late we will automatically charge your card.

Registration Fee: This is an administrative fee that covers the costs for maintaining your gymnastic records, and providing printed materials, newsletters, internet services and class incentives such as fun money, medals, and certificates.

Registration fee for the first and second child is \$40. The third child does not pay a registration fee.

Extra Fees: We charge additional fees for returned checks, or resubmits on automated payments due to invalid credit cards.

Discounts: The highest tuition in a family pays full price. All other tuition fees are discounted at 10%. Multiple team kids get a 5% discount off the 2nd child. There is no refund or discounts for special events, registration fees or extra programs.

Refunds: If you are a first-time customer and are not satisfied after the first month, we will refund the balance of your tuition payment. Otherwise, there are no refunds or credits unless your child is injured or you are moving.

Open enrollment: We have an open enrollment which means you may join a class at any time during the year if there are openings. We will pro-rate your tuition accordingly. We will transfer any credits if you change classes during the season.

General Class Information and Policies

Parents should plan to attend the first class to receive an orientation on general procedures and an overview of our programs. Please stay in the waiting area until your child's instructor comes to take you to class. Classes with low enrollment may be canceled or consolidated. For insurance reasons, **parents, and/or siblings are not permitted in the gym.**

Drop Notification: If you are dropping from the class, we need to know in advance so we can make necessary adjustments in staffing. You may notify us by phone, e-mail, or stop by the office. You will be charged for class payments until we receive notice. Tuition payments are your responsibility until you are officially dropped.

Parking: Pre-school parents must bring their children into the gym and pick them up in the changing area. All other students may be dropped off at the entrances. **DO NOT WAIT or PARK IN THE DROP-OFF SPACES. Always drive slowly in the lot.** If you will be late your gymnast MUST wait in the lobby. Please advise your children not to wait in the parking lot. Call the office if you are detained. 412-487-5999.

Cancellations: Weather notifications are put on the answering machine and sent to KDKA, WPXI and WTAE. We will also post on FB at Jewart's Gym. If you are not sure if we are open, please call the gym to verify classes.

Viewing: We appreciate you limiting your observation so that your children can enjoy the learning process. We strongly believe children learn better if they are kept free from the distractions of parents/family watching. Per our insurance **parents and/or siblings are not permitted into the gym.** Contact the office if you need to speak to a teacher or arrange early pick-up.

Dress: One piece leotards for girls. No halter tops. Tucked in T-shirts and shorts or warm-ups with no buckles, buttons or zippers, for boys. Hair tied back. No jewelry. No gum. We are not responsible for cell phones, jewelry, wallets, or other valuables brought to the gym.

Holiday Schedule: Our school schedule runs from September thru May. Summer session is June thru August. We close for all major holidays. We cannot guarantee that each session will have the same number of classes. If you enroll for the full year things seem to even out. We appreciate your understanding.

Jewart's is inclusive learning environment. We respect and protect our families and athletes regardless of race, religion, sexual orientation, ethnicity, physical attributes or disabilities. All children should feel safe in the gym. Encourage your child to speak up to their teacher if they feel they are being bullied or discriminated against.

Make-up Policy: You may reschedule five missed classes per year. Please follow the policy outlined by your instructor to reschedule your class. Do not show up for a class without following procedures as this may create an unsafe situation. You must pre-register for any Friday evening make-up sessions so we have adequate staff on hand.

Parties, Groups, Private Lessons: We have awesome activities custom tailored for birthdays, scout troops or church groups in the gym or climbing wall. Contact the office for details or check our website at www.jewarts.com.

Pro Shop: We keep a rotating stock of leotards, T-shirts and specialty items for your gymnast. Check us out!

Photos: It's fun to **share photos** of our events on our **FB page, bulletin boards or website.** Kids love to see their picture with their friends. If you do not want your child's photo to be used for this purpose, please stop in the office to sign a waiver.

No Food or Drinks in the gym at any time!!